

SMCT Board Meeting Minutes - December 2015  
December 12th, 2015, 10:00am Benjamin Eddy Building, Foster, RI

**Members present (voting members in bold): Dennis Chretien, Laura Giorgianni, Shane Inman, Kaila Rubin, Eric Dubois, Liz Dubois, Chris Brostrup-Jensen**

**Meeting Begins - 10:10am**

*Finance*

- Box office cutoff has been changed from 2 to 3 hours before show, change will be upheld

*Creative*

- Chris offered a formal apology for his lack of time management during rehearsals
  - Going forward, having a community liaison should address this issue
- Christmas Carol performances have been going well
- Liz asked if there will be a dinner theatre between Christmas Carol and M\*A\*S\*H
  - Suggested it would be difficult to fit anything into the short time slot
  - Could potentially be done at the proposed chili cook-off
  - Full dinner theatre production would not be viable
- Date of Foster Follies has to be decided, as the usual date would fall in middle of M\*A\*S\*H
  - 29th of April, 6th and 13th of May will be checked to determine best option
- M\*A\*S\*H
  - Dennis anticipates tech issues due to operating room being set up off-stage
    - Lighting and seating will have to be adjusted accordingly
  - Clarification: first Tuesday after last show is storage cleanup, first Thursday is cast party
- Creative Studio
  - Chris expressed concerns about the image presented by CAST-sponsored videos
    - Over winter break, more videos will be made
  - Long-term archiving of files has to be figured out
    - DVDs would not be ideal, online backup service might be best option

*Events*

- Chili cook-off in late winter
  - Eric suggested doing a sneak preview of M\*A\*S\*H, showing one scene
  - Original cook-off date was on Easter weekend, has to be changed
  - BYOB with corking fee would probably not go over well
  - Silent auction could be good addition, but item donations would be needed
  - Ultimate conclusion: event will need to be investigated and date reworked
    - May be safer to choose different event
- Dennis suggested starting a yearly auction
  - Would need at least a few big ticket items to pull people in the door
- Zink Alloy could be hired to play for an hour for a fundraiser with food and silent auction
  - Might be better to do in May
- Nikki will be asked about changing cook-off event

*Public Relations*

- Shane suggested prominent "Buy Tickets" button be added to website
- New web platform still under construction, will hopefully be done before M\*A\*S\*H

-Dennis suggested creating Swamp Meadow filter on Instagram for additional publicity

#### *Fundraising*

- Meryn will determine if Foster has any intentions regarding new community building grant
- Dennis suggested SMCT could step into the gap left by the departure of Fostering Arts

#### *Facilities*

- Futon will be removed from storage unit by original owner and given to Savers
- Could large swathes of fabric in storage unit be sold on Ebay?
  - Unlikely to ever be used
  - Some fabrics could be kept, such as more specialized materials
- Old tech equipment should be posted on Ebay

#### *Communications*

- Shane hopes to get all board members on Slack before next board meeting
  - Will compile email to illustrate benefits of platform and attempt to encourage adoption

***Meeting adjourned - 12:02pm***